



THE **FINAL DRAFT** CONSTITUTION OF THE PHARMACEUTICAL STUDENTS
ASSOCIATION OF ZAMBIA (PSAZ)

2021

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CONSTITUTION OF THE PHARMACEUTICAL
STUDENTS ASSOCIATION OF ZAMBIA

PREAMBLE

TRUSTING in God Almighty, in the spirit of truth and fraternity of members of the Association, as well as ensuring a coherent relationship between us and other student organizations; **AND WISHING** to create a vital instrument through which we shall equip ourselves adequately for practical and meaningful services to our motherland, Zambia and humanity as a whole;

AND IN THE EXERCISE of our inalienable right do for ourselves the means whereby our Association shall be regulated, and in order to have an accountable student government; **AND DESIRING** to promote the aims and objectives herein below set out, do hereby adopt, enact and establish for ourselves this PHARMACEUTICAL STUDENTS ASSOCIATION OF ZAMBIA constitution, as the law of first instance for the governance of the Association.

ARTICLE 1: NAME.

The name of the organization shall be “PHARMACEUTICAL STUDENTS ASSOCIATION OF ZAMBIA” (P. S. A. Z) Herein after referred to as THE ASSOCIATION.

ARTICLE 2 – AIMS AND OBJECTIVES.

The aims and objectives of the Association shall be:

1. To serve as the sole body for making representations to the Profession Authorities and other organizations on behalf of the students.
2. To project the views and image of The Association on the national and international scene.
3. To encourage and promote the exchange of ideas by international correspondence, to encourage full dissemination of scientific and professional knowledge by participating in congresses, and seminars with other pharmacy students.
4. To encourage and promote international visits among pharmacy students and to recommend students for exchange programs.
5. To collate opinions and information on the subject of health education and to suggest improvement where taught necessary.
6. To promote cordial relations among ourselves, senior members of the Profession, past students of the association and other health organizations both within and outside the health profession.
7. To publish magazine (Pharm Student Diaries Zambia), as an official organ of the Association for the dissemination of knowledge.
8. To inculcate a sense of duty, professional pride and confidence in members so as to help produce pharmacists who will maintain high ethical standards.

9. To organize, excursions; social gatherings as well as educate the public on the proper use of drugs and other such activities as will help the Association to achieve its aims.

ARTICLE 3 MEMBERSHIP.

There shall be 3 categories for membership: Full membership, Associate membership and Honorary membership.

(1) Full Membership.

- i. All pharmacy students and pharmaceutical sciences students affiliated to their specific school pharmaceutical association shall be automatic members.
- ii. Member associations and individual members will affiliate to PSAZ at a fee determined by the Executive Council.
- iii. Registration of membership will be done through the office of the Secretary General.

(2) Associate membership shall be opened to:

- i. All Zambian students studying Pharmacy and pharmaceutical sciences abroad subject to their registering with the Association
- ii. Those individuals being graduates of Pharmacy who on graduation have spent not more than 4 years in the profession subject to their registering with the Association

(3) Honorary Membership

- i. Members of Staff of the Faculties of Pharmacy from all Schools offering pharmacy and pharmaceutical sciences and those to any Pharmacy School to be established in Zambia
- ii. All Pharmacists who have made outstanding contributions to advance the aims and further the ideas of The Association by giving financial, material and/or moral support may be honorary members for a period of 2 years
- iii. Honorary membership may also be conferred for a period of 2 years on individuals and organizations who have made outstanding contributions to the Association by giving financial, material and/or moral support.

ARTICLE 4 PATRONS

There shall be 3 patrons

- i. The Director of Pharmaceutical Services at the Ministry of Health Zambia
- ii. The serving President of the Pharmaceutical Society of Zambia.
- iii. One senior member of the Profession to be elected by the Student Council for a period 2 years

ARTICLE 5 – ORGANISATION

The Association shall be governed by:

(1) THE EXECUTIVE COUNCIL.

The Executive Council shall consist of the following offices:

- (a) President

- (b) Vice President
- (c) General Secretary
- (d) Public Relations Officer
- (e) Treasurer
- (f) Editor
- (g) Organizing Secretary
- (h) National Health Coordinator
- (i) International Relations Officer
- (j) Ex-officio member (He shall be appointed by the in-coming Executives from the immediate past Executive Council).

(2) STUDENT COUNCIL.

This shall comprise the members of;

- (a) The Executive Council,
- (b) President of each affiliated member association,
- (c) Secretary Generals of each affiliated member association.

ARTICLE 6 FUNCTIONS.

(i) THE EXECUTIVE COUNCIL.

- a. Shall be a policy initiating body and see to the implementation of such approved policies.
- b. Shall have jurisdiction over all committees except the judicial committee, the electoral committee and the audit committee.

- c. Shall see to the implementation of all the aims and objectives of the association and ensure that the constitution is adhered to.
- d. Delegates to seminars and conferences at which the policy statement of the association is required, shall be limited to members of the Executive Council.

(ii) THE STUDENT COUNCIL.

The duties of the Student Council;

1. Shall approve budgets for the academic year and that of all other activities, eg Drug Safety Campaigns, etc.
2. Shall appoint a senior member of the Profession as patron who shall serve for a period of 2 years
3. Shall approve nominees for chairpersons of committees.
4. All programs initiated by the executive Council shall be approved by the student council before presentation to the student body.
5. Shall perform all other duties deemed fit for the running of the association within the confines of the constitution, eg approving allowances to be given to officers where necessary.
6. Shall be solely responsible for the selection of delegates to represent the association at any conference.

(iii) THE PRESIDENT

The duties of the President shall be;

1. To preside over meetings of the PSAZ, the Executive Council and Student Council.
2. To represent the PSAZ at official functions and be the chief spokesperson on behalf of the P.S.A.Z in all matters coming under the jurisdiction of the

Association, unless the student council decides otherwise on the representation.

3. To initiate and/or direct the approved Activities of the Executive Council.
4. Shall together with the treasurer, be in the control of PSAZ funds.
5. To perform such duties as instructed by the Executive Council, the general student body or the constitution.
6. Shall in consultation with the other executive members, appoint the chairpersons of the various committees and other members when necessary.
7. Shall have a casting vote at all executive and student council meetings.

(iv) THE VICE PRESIDENT

There shall be a Vice-President of PSAZ who shall perform such functions as may be assigned to him by this Constitution or by the President.

The duties of the Vice President shall be:

1. To assume the duties of the President as stated in Article 6(a) supra, in case of the latter's absence or inability to act.
2. To be in charge of general supervision of student activities by co-ordinating the activities of the various sub-committees except the Electoral Commission, Audit Committee and Judicial Committee.
3. To perform such duties as instructed by the Executive Council and/or General Student Body.
4. Liaise with the IPSF Contact Person and National Drug Safety Campaign coordinator on matters affecting their offices.

(v) THE SECRETARY GENERAL.

The duties of the Secretary General shall be;

1. To attend to the correspondence of the PSAZ Secretariat.

2. To keep accurate record of the proceedings of the Executive Council, Student Council and General Student Body meetings.
3. To be ready to provide information on all written records of the PSAZ and to ensure that these records are kept up to date.
4. To issue notice of all meetings, stating the agenda, under the direction of the President in consultation with other members of the Executive Council.
5. To call a Student Council meeting for private discussions prior to the General Student Body meeting.
6. To be the custodian of all official documents of the PSAZ.
7. To register member associations and individuals.
8. To perform such other duties as delegated by the President, the Executive Council and/or the General Student Body

(vi) THE PUBLIC RELATIONS OFFICER

The duties of the Public Relations Officer shall be;

1. To publicise all PSAZ activities.
2. To assist the Secretary General in all his duties and act in his absence.
3. To chair the Media Committee.
4. Perform such other duties as may be delegated by the President, the Executive Council, the Student Council and/or the General Student Body.

(vii) THE INTERNATIONAL RELATIONS OFFICER

1. Shall liaise between the PSAZ and the IPSF as well as other International Organizations.
2. Shall further the aims of the IPSF and other international Organizations within the PSAZ.

3. Shall bring all the aims and activities of the IPSF and other international Organizations to the attention of the PSAZ.
4. Shall follow within the framework of the PSAZ, decisions of the IPSF and other international Organization's General Assemblies.
5. Shall be responsible for all the activities of the IPSF and other international Organizations within the PSAZ.
6. He shall perform such other duties as directed by the President, Executive Council, Student Council or Student Body.

(viii) THE TREASURER

The duties of the Treasurer shall be;

1. To perform all financial transactions as well as keep true records of all assets of the association.
2. To submit to the Audit committee, copied to the Financial Advisor, a monthly report of the income and expenditure, including all document necessary for an effective audit such as receipts, invoices, vouchers, photocopies of Cheques, etc.
3. To submit detailed report of all income and expenditure of the PSAZ together with an annual report for discussion and approval by the Financial Advisor.
4. To prepare, in consultation with the Executive Council, a yearly budget to be submitted to the Financial Advisor and the Student Council for advice and approval respectively.
5. To be custodian of PSAZ cheques and cash books.
6. To perform such other duties as are delegated by the President the Executive council, the Student Council and/or the General Student Body.

(ix) EX-OFFICIO (CO-OPTED EXECUTIVE)

The duties of the Ex-Officio Executive shall be;

1. Shall advise the Executive Council on matters affecting the PSAZ.
2. Shall assist the Treasurer in the performance of his duties.
3. Shall perform other such duties that will be directed by the President, Executive Council and/or Student Body

(x) THE FINANCIAL ADVISOR

1. He/she must be a senior member of the Profession of Pharmacy, but shall not be a member of the Executive Council.
2. He/she shall advise the Executive Council on Financial affairs of PSAZ.
3. The Student Council shall appoint him/her for a period of 2 years and open for reappointment

(xi) THE NATIONAL HEALTH CO-ORDINATOR.

The duties of the National Health Co-ordinator shall be;

4. To chair the Health Committee.
5. To be responsible for organizing and co-ordinating all Drug Safety Campaigns and other health-related programs.
6. To ensure that health education programmes are held throughout the year.
7. To perform other such duties as will be directed by the President, the Executive Council, the Student Council and/or student body.

(xii) THE ORGANISING SECRETARY.

The duties of the Organising Secretary shall be;

1. To chair the organising committee
2. To see to the proper organization of all functions concerning PSAZ including student exchange programs.
3. To perform other duties such as shall be directed by the President the Executive Council, the Student Council and/or the Student Body.

(xiii) THE EDITOR

The duties of the Editor shall be:

1. To chair the Editorial Board.
2. To be responsible for the collection of articles and publications for the publication of “Pharm Student Diaries Zambia”, Newsletters, hand-outs, etc.
3. To liaise with the Pharmaceutical Society of Zambia (PSZ) personnel in-charge of Editorial work on matters concerning publications and information on PSZ.
4. To perform other such duties as directed by the President, the Executive Council, the Student Council and/or Student Body.

ARTICLE 7 – BODIES OF THE ASSOCIATION

The Executive Council may establish special committees whenever necessary which shall exist for a specified period of time.

There shall be established the following bodies;

(i) The Editorial Board

1. It shall consist of members two from each Pharmacy students' member association. Membership shall be upon appointment through application to the executive council
2. The Editor of the PSAZ shall be chairperson of the Board
3. The Board shall be responsible for all PSAZ – sponsored publications such as “Pharm Student Diaries Zambia” and PSAZ Newsletter.

(ii) The Organizing Committee

1. The Committee shall consist of the Organizing Secretary (Chairperson), Vice President, a representative from each affiliated pharmacy students' association. Membership shall be upon appointment through application to the executive council
2. Two other members to be appointed by the Chairperson.
3. The committee shall be responsible for the organization of all PSAZ sponsored activities including student exchange programs.

(iii) The Academic Committee

1. It shall consist of the PSAZ President (Chairperson), the PSAZ Vice President and Presidents from each affiliated pharmacy students' association.
2. It shall generally be responsible for matters pertaining to teaching, nature and content of the Pharmacy course, conduct of examinations, vacation training, the availability of books and equipment, etc.

(iv) The Health Committee

1. The committee shall consist of the National Health Coordinator (Chairperson) and two representatives from each affiliated pharmacy

students' association. Membership shall be upon appointment through application to the executive council

2. The committee shall be responsible for the organization of Drug Safety Campaign and other PSAZ sponsored health-related programs.

(v) The Audit Committee

1. The committee shall consist of two members from each affiliated pharmacy students' association including the Chairperson.
2. The Chairperson shall be appointed by the Student Council.
3. Membership shall be upon appointment through application to the executive council.
4. The Committee shall audit the accounts of PSAZ monthly as will be submitted by the Treasurer and the findings shall be submitted to the Student council, copied to the financial Advisor for discussion.
5. Notwithstanding Clause supra, an annual report shall be submitted to the General Student Body, copied to the Financial Advisor, at a general meeting organized for this purpose.
6. Members of Executive Council shall not be eligible for membership

(vi) The Electoral Commission

1. It shall consist of a representative from each affiliated member group, one of whom shall be the Chairman who shall be appointed by the Executive Council.
2. The Commission shall be responsible for conducting all elections, referenda, opinion polls, etc by secret ballot.

3. The Commission may make rules and/or regulations of procedure for the exercise and execution of its functions, subject the rules and regulations governing the conduct of GPSA elections as provided this constitution.
4. There shall be a screening committee appointed by the Electoral Commission to screen candidates for executive positions. This committee shall consist of one representative from each class.
5. The recorder of the judicial committees shall record the proceedings of the screening committee.

(vii) The Welfare Committee

1. The committee shall be made up of the Vice President (chairperson), a representative from each affiliated pharmacy students' association. Membership shall be upon appointment through application to the executive council
2. The committee shall plan and initiate all welfare – oriented activities of the PSAZ.

(viii) The Judicial Committee

1. The chairman shall be appointed by the Executive council
 - (a) No student shall be qualified to be appointed as judicial committee chairperson unless he is actively serving or has actively served in any former Judicial Committee of the PSAZ.
2. The committee shall consist of two members from each affiliated pharmacy students' association including the chairman. Membership shall be upon appointment through application to the executive council
3. Members of the Executive Council shall not be eligible for membership.

4. The committee shall have jurisdiction in every matter relating to the enforcement and interpretation of any provision of this constitution and in every matter where it is alleged that a person or body of persons has acted ultra vires the powers conferred on them by this constitution.
5. The committee shall have the mandate to resolve conflicts between students or group of students.
6. It shall have power to co-opt members without voting rights on an ad hoc basis and to summon a student or group of students or any member of PSAZ to appear before it to give evidence.
7. The committee shall have appellate jurisdiction over all election petitions lodged with the Electoral commissioner. Such petitions shall be addressed within seventy-two hours.
8. All impeachment proceedings against any members of the Executive council of the PSAZ shall be brought before the judicial committee.
9. The committee shall publish its findings and recommendations on the notice boards a week prior to a PSAZ meeting convened for that purpose if such a meeting is deemed necessary.
10. In the execution of its functions, the committee shall be subject only to the provisions of the Constitution and shall not be subject to the control of any other person or authority.
11. The committee shall appoint a Clerk from within the committee who shall take accurate records of the proceedings at their meeting.
12. In proven cases of misconduct on the part of a member or the whole committee, the PSAZ shall recommend to the Patrons for disciplinary action.
13. 50% of the members shall form a decision-making quorum and the decisions of such a properly constituted sitting shall be a simple majority.

(ix) COMMITTEE FOR INTERNATIONAL AFFAIRS.

1. The committee shall consist of the International Relations Officer (Chairperson) and a representative from each affiliated pharmacy students' association executive responsible for external affairs.
2. It shall initiate, plan and organize exchange programmes of the Association together with the organizing committee.
3. The chairperson may appoint a maximum of two students to be members of this committee where need arise
4. The International Relations Officer in conjunction with the committee shall recommend a levy to be paid by members of the Association, to the Executive Council to be included in the annual dues. This shall be used solely for the programmes and activities of international organizations.
5. Monies from this fund shall be approved by the Student Council.
6. The Committee shall promote IPSF and other international Organizations awareness among students.

(x) THE MEDIA COMMITTEE

1. The committee shall consist of the Public Relation Officer (Chairperson) and a representative from each affiliated pharmacy students' association class. Membership shall be upon appointment through application to the executive council
2. The chairperson may appoint a maximum of three students to be members of this committee where need arise
3. Shall have total control over all media related functions as delegated by the Executive Council, Student Council and the General Student Body.

4. Shall liaise with the Executive Council as well as all bodies of the association to see to it that the General Student Body is duly informed of all upcoming events, plans, progress and other issues associated with the associated.

(xi) THE PROJECT COMMITTEE.

1. Shall be composed of the Chairperson appointed by the Executive Council, and two other members from each affiliated pharmacy students' association. Membership shall be upon appointment through application to the executive council
2. Shall undertake viable income generating projects to support the Association.
3. Shall be the sole producer of PSAZ materials/souvenirs-T-shirts, Exercise Books, Stickers and any other association souvenir.
4. Shall implement projects agreed upon by the association.

ARTICLE 8 – FINANCE

1. All members of the Association shall pay dues per annum as approved from time to time by The Association acting on the recommendation of the Executive Council.
2. The Association shall open a CURRENT ACCOUNT with a recognized bank where all The Association's monies shall be kept.
3. The use of The Association's funds shall be limited to;
 - a. Administrative purposes
 - b. The provision of such activities, functions and services as The Student Council may approve of.
 - c. The payment of dues to other affiliated organization such as the PSZ, IPSF etc.

4. The Financial Advisor, the President and the Treasurer shall be the joint signatories to the Bank Account of The Association and all vouchers etc, issued in the name of the Association. Any two of them may sign at a particular time.
5. An approval from the Financial Advisor is required for the withdrawal of any amount of money exceeding ONE THOUSAND KWACHA (K1000.00) – subject to review, within a period of two weeks (14 days) by the President and the Treasurer as signatories.
6. In cases of emergencies, six members of the executive council(including the signatories to the bank account) together with the financial advisor will upon convening an emergence meeting approve such funds as needed for emergence cases.

ARTICLE 9

(1) ELECTION OF OFFICERS

- (a) Elections shall be held once a year in November.
- (b) All the members of the PSAZ Executive Council shall be elected by popular vote by the general student body.
- (c) Member students' Association representatives will convene a meeting to appoint an interim executive council in instances deemed not fit by the general membership to conduct elections. Such an interim Executive Council will hold office till time for the next election and shall discharge its duties in the same manner as an elected Executive.
- (d) in reference to (c) above such a meeting mentioned shall be chaired by a Patron for PSAZ. Names of appointees shall be subject to approval by the general membership before sworn into office.

(2) ELIGIBILITY FOR ELECTION/OFFICE

- i. Students from any affiliated member association

- ii. Associate members within one year of graduation (interns)
- iii. Election candidates for the position of President and Secretary General must be at least in their 4th year of B.Pharm/Pharm.D study.
- iv. Election candidates for any other position not mentioned in (iii) above must be at least in their 3rd year of B.Pharm/Pharm.D or in their 2nd year of DipPharm study

(3)RULES FOR THE CONDUCT OF GENERAL ELECTIONS

- i. All offices shall normally be held for two terms, subject to satisfying other relevant provisions of this constitution.
- ii. Any retiring officer shall be eligible for re-election subject to satisfying other relevant provisions of this constitution in addition to resigning his position.
- iii. Any full member and associate (interns) member of the Association is qualified to vote and contest elections to any Executive position provided that he/she meets the eligibility criteria.
- iv. Nominations shall be made in writing with at least 50 signatures of full members.
- v. Signed nomination forms shall get to the returning officer at least one week before the elections.
- vi. If any candidate is unopposed, he/she will be declared winner on that position.
- vii. In a case where a particular office is not contested for, the Student Council shall elect one of its members to fill that office.
- viii. Where two or more candidates are contesting, a simple majority is required to win the election.
- ix. In the event of a tie, fresh elections shall be held for the candidates involved.
- x. The validity of the elections may be challenged by only a member of the association who may present a petition for the purpose to the Judicial

- Committee, in writing, within seven days after the declaration of the result of the election in respect of which the petition is presented.
- xii. Subject to the approval by the Executive Council, the Electoral Commissioner shall be empowered to add any other rules that he does deem necessary to ensure the smooth running of the elections.
 - xiii. Any student who has been found guilty of embezzlement and/or misappropriation of PSAZ funds or has behaved in such a manner that can be described as detrimental to the good reputation of the student population of the PSAZ shall not qualify to stand and contest elections.
 - xiv. Any student who wishes to stand and contest any election conducted by the PSAZ shall submit himself to the screening committee for thorough screening in accordance with the constitution. The screening committee shall be required to give full report on all candidates so screened, at least FIVE days before the Election Day.
 - xvii. Electoral procedure on which this constitution is silent shall be referred to the Electoral Commissioner.
 - xviii. There shall be no voting by proxy.

ARTICLE 10 – RESIGNATION FROM OFFICE

1. Any officer of the Student Council except those elected by the General Student Body i.e. the Executive may resign his post voluntarily. Any such resignation shall be communicated to the President in writing seven days before the date of resignation and the Executive Council shall appoint somebody to replace him within one week.
2. Any officer relinquishing his office under section (1) supra shall hand over all documents and property of the Association in his possession to the President within THREE DAYS of his resignation.
3. Should any of those elected by General Student Body desire to resign, his intentions shall be made known to the General Student Body by the Executive Council within THREE DAYS of receipt of his resignation letter,

who shall empower the Executive Council to appoint a member of the Student Council to fill the vacated office or direct the Electoral commissioner to conduct fresh elections.

4. In the case where the whole Executive Council desires to resign, they shall have to hand over all documents and properties of the Association to the Patron(s) within THREE DAYS of their resignation, who may appoint a three-member interim committee within 96 hours to govern the affairs of the Association until fresh elections are held as provided for under Article 12.

ARTICLE 11 – A. REMOVAL FROM OFFICE

1. Any officer of the Student Council, with the exception of the members of the Executive Council may be removed from office by the Student Council by not less than two-thirds majority of the members present and voting and the class so affected shall elect another representative within 72 hours.
2. Any member of the PSAZ, may by notice in writing stating reasons, and addressed to the Judicial Committee and the affected officer, commence impeachment proceedings against any of the Executive officers, Chairperson of a committee, sub-committee, board of the PSAZ provided such a notice shall be authorized by the signatories of not less than seventy (70) members of the PSAZ.
3. The Judicial Committee shall within TEN DAYS of the receipt of the notice of impeachment examine and publish its report on the issue(s), which shall be submitted at a general meeting convened for that purpose, for debate/deliberations, during which time the officer concerned shall have the right to state his case.
4. Any member of the Executive Council shall automatically cease to be member of the Council if a vote of no confidence is passed by two-third

majority of the member present, who shall constitute at least 40% of the membership of PSAZ, at a meeting convened for that purpose, after the Judicial Committee makes adverse findings against him.

5. Notice of impeachment against a member or chairperson of the Judicial Committee shall be addressed to the Executive Council, which shall examine the notice and submit its findings and recommendations to the members of the Association within one week, at a meeting convened for that purpose in accordance with clause 4 supra.
6. If a case at hand involves a member of the judicial committee, such a member will be temporarily suspended from the judicial committee till the case is concluded.
7. Any member so removed shall be debarred from holding any further office as long as he remains a member of the PSAZ.

ARTICLE 11 B GROUNDS FOR REMOVAL

1. The Executive officers individually or severally shall be removed from office if found in accordance with the provisions of this article: -
 - a. Misappropriation or embezzlement or both of the PSAZ funds.
 - b. Negligence of duty or inefficiency.
 - c. Gross misconduct.
 - d. Suspension or dismissal from the University.
 - e. Deformity of mind and insanity.
 - f. Deferment of course.
 - g. Any act that is likely to bring the PSAZ into disrepute.
 - h. To have acted in violation of the oath of office set out in the constitution.

2. Any elected or appointed officer of the PSAZ may be removed from office on the grounds set out in clause 1 (a-h) above, and if an Executive officer absent himself from three consecutive meetings of the PSAZ without acceptable reasons.
3. In such an event, the Judicial Committee shall invoke the appropriate procedure to replace such a member.

ARTICLE 12 – BYE-ELECTIONS

1. There shall be no by election under this constitution.
2. Vacancies shall be filled in by the Student Council within a period of 30 days provided there is at least 60 or more days to the next General election.

ARTICLE 13-MEETINGS.

A. Executive Council.

The Executive Council shall plan their meetings to suit their convenience.

B. Student Council.

1. The Student Council shall meet at least once in a quarter.
2. The PSAZ Secretary, in consultation with the President and in writing, shall notify the members of such meetings specifying the agenda not less than 48 hours before the meeting except for emergency meetings.
3. 15 members shall form a decision-making quorum.
4. The proceedings of the Student Council Meetings shall be communicated to the student body by the Secretary within 72 hours after the close of such a meeting.

C. Annual General Meetings.

1. The Executive Council shall hold at least Two General meetings in a year for the purpose of discussing or announcing matters that affect the general welfare of students.
2. A special forum of the student body shall be called on request of at least 10 students from each association, who shall append their names and signatures to a written request stating the business to be considered. No other business shall be transacted at such a meeting which shall be convened within 48 hours.
3. Matters of impeachment shall not form the basis for such meeting, such matters being the proper domain of the Judicial Committee.

D. Emergency Meetings.

Emergency meetings may be convened at shorter notices by the Executive Council.

ARTICLE 14-AMENDMENT.

1. Notice of the revision or amendment of any of the provision of this constitution may be made to the Judicial Committee in writing and be published to the Students. In case of total review, a Constitutional Review Committee shall be set up by the Executive Council to collate views of students.
2. Notice for the review or amendment of any provision of this Constitution may be made by the Executive Council, Student Council or any member of the Association in writing and submitted to the Judicial Committee. Such notice by the latter shall be supported by at least 40 members of the Association whose signatures shall be appended hereto.

3. The Judicial Committee shall sit within fourteen days of the receipt of any valid notice of amendment.
4. Any meeting convened under this article shall be decided by a two thirds majority of PSAZ members present at the meeting called for that purpose

ARTICLE 15- INTERPRETATION

1. 'He', 'His', 'Him' as used in this constitution shall refer to any member of PSAZ, male or female.
2. PSAZ as used refers to the Pharmaceutical Students Association of Zambia.
3. IRO as used refers to the International Relations Officer.
4. IPSF as used refers to International Pharmaceutical Students' Federation.
5. PSZ as used to refers to the Pharmaceutical Society of Zambia
6. TERM as a period of one year.
7. The Judicial Committee shall have the power to rule on matters on which the Constitution is silent or ambiguous and such rulings shall be expressed pressed in precise terms and shall become precedent or persuasive on PSAZ until amended or revoked in accordance with the provision of article 14 of the Constitution.

APPENDIX- STANDING ORDERS.

(A) OATHS OF OFFICE

All officers under the PSAZ shall take and subscribe to the oaths understanding order (F) of this constitution

(B) MOTIONS.

1. All motions should be submitted in writing and must be handed over to the Chairperson immediately, and must be heard at all times.
2. No motion or amendment shall be open for discussion until it has been seconded, but the proposer shall have the right to speak on the motion for two minutes in order to find a seconder.
3. No motion shall be discussed unless it concerns an approved subject on the agenda, except with the permission of the House.
4. A motion shall only be opened for discussion or amendment after the Proposer and the Secunder have been given the opportunity to speak in support of the motion.
5. After the Proposer and the Secunder have spoken, the Chairperson shall invite other speakers in the following order:
 - i. *For the motion,*
 - ii. *Against the motion.*
6. The proposer of the motion shall have the right to reply at the close of the debate. No further discussion of the motion shall be allowed once the motion has been put before the Chairperson.
7. No motion or amendments, which have been accepted by the Chairperson shall be withdrawn without the consent of the House, neither shall any addendum be made to a motion once accepted without such consent.
8. Discussion of a motion, including amendments, may be curtailed in time by a procedural/counter motion from the floor or by the Chairperson with the approval of the House.
9. The Chairperson shall limit the debate on all such procedural/counter motions provided that the mover and one speaker against the motion shall in all case have the right to speak if wishing to do so.

(C) AMENDMENT.

1. No amendment shall be moved, which by the Chairperson's rulings, rescinds, negates or destroys the original motion.
2. No other amendment shall be moved until the first amendment has been disposed of, but the notice of further amendments may be given.
3. If an amendment be rejected, other amendments may be moved on the original motion. If an amendment be carried, the motion as amended shall become the motion, and shall be the question which any further discussion be made, upon which the final votes be cast.
4. An amendment like the motion, must be moved, seconded and discussed in accordance with the procedure for the motions outlined above.
5. When several amendments are presented successively on any one item, the amendment first tabled and supported will be voted upon first. However, discussions on the subsequent amendments will be open before a vote is taken on the first amendment.

(D) ORDER OF PROCEDURE.

1. The Chairperson shall allow the following procedural motion to be put when there is already a proposition on the table, in the following order of precedence:
 - i. That the motion now be put.
 - ii. That the motion not now put.
 - iii. A motion to postpone or adjourn the matter to a later specified meeting.
 - iv. Next business.
 - v. A motion to refer the matter to a Committee for investigation and for a report
 - vi. A motion to limit the debate to a certain specific time period.
 - vii. That the matter does lie on the table
 - viii. A motion to adjourn the meeting to a latter specific date.

2. Motions provided for by the clauses i, ii, iii above shall receive two-thirds majority of votes cast, excluding abstentions.

3. If the motion, 'That the motion be now put', has been seconded, no further discussion of the original question shall be allowed, but a member may give notice of his desire to speak on the original question before the original question be put to vote.

(E) INTERVENTIONS.

1. In addition to discussion on a motion, the Chairperson shall allow the following points in order of preference:

- i. Point of Order
- ii. Point of information
- iii. Point of Correction

2. A point of order must be heard at all times and the Chairperson shall give his ruling before the issue is further discussed. Points of order shall deal with the conduct of procedure of the debate. The member rising to put the point of order shall prove one or more of the following:

- i. That the speaker is traveling outside the scope of the motion under discussion.
- ii. That he is using improper language.
- iii. That he is infringing upon the Constitution or the Standing orders.

3. A point of information shall consist of question and asked of the last speaker, and must be strictly related to the subject under immediate discussion.

(F) OATHS

THE PRESIDENTIAL OATH

I having been elected to the high office of the President of the Pharmaceutical Students Association of Zambia(PSAZ) do hereby (in the name of the Almighty God swear) (solemnly affirm) that I will be faithful and true to the PSAZ, that I shall strive at all times to preserve, protect and defend the Constitution of the PSAZ and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the members of PSAZ in particular; I further solemnly swear (affirm) that I will conform to the principles of strict accountability financially or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the PSAZ Constitution (so help me God).

(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the Senior Members of the Profession and the Student body shall be present)

THE OATH OF VICE PRESIDENT

I..... having been elected to the high office of the Vice –President of the Pharmaceutical Students Association of Zambia(PSAZ) do hereby (in the name of God swear) (solemnly affirm) that I will be faithful and true to the PSAZ, that I shall strive at all times to preserve, protect and defend the Constitution of the PSAZ and hereby dedicate myself wholly, without fear or favour, to the service and welfare of the members of the PSAZ in particular. I further solemnly swear (affirm) that I will conform to the principles of strict accountability financial or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the PSAZ Constitution (so help me God)

(To be sworn before the Chairperson of the Judicial Council at a public ceremony at which the Senior Members of the Profession and the Student body shall be present)

EXECUTIVE OFFICERS OATH

I having been elected/appointed as an executive/officer of the PSAZ do hereby (in the name of God swear) (solemnly affirm) that I will at all times faithfully and truly serve the PSAZ in my capacity as That I will support and uphold the principle of accountability, financially or otherwise and that I will seek the welfare of members of the PSAZ.

I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the PSAZ Constitution (so help me God).

(To be sworn before the Chairperson of the Judicial Council Chairperson at a public ceremony at which the Senior Members of the Profession and the Student body shall be present).

THE OATH OF THE CHAIRPERSON OF THE JUDICIAL COUNCIL

I having been appointed Chairperson of the Judicial Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the PSAZ and that I will uphold the sovereignty and integrity of the PSAZ and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of the PSAZ. (So help me God).

(To be sworn before the President and the General Student Body)

THE OFFICIAL OATH

I..... (do in the name of the Almighty God swear)
(solemnly affirm) that I will at all times, well and truly serve the PSAZ in the
Office of and that I will uphold, protect, preserve and
defend this Constitution. (So help me God)

*(To be sworn before the President or such other person as the President may
designate) .*